EVALUATION FORM

Grant Number:

As a Trust, we are vitally interested in whether our funding of your project made a difference to the people you serve. Please be frank in your answers to the following questions and **don’t forget to send us a copy of your latest Accounts & Annual Report with this form**. Please be mindful of sharing personal information including photographs or videos. We encourage you to anonymise any personal information unless you have the necessary permission to share it. Thank you!

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| Organisation:  |
| Contact:  | Grant amount:  |

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| **PROJECT** – please describe the project / service / role this grant funded |

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| **FCSCT FUNDING** – please specify exactly what our grant was spent on (e.g. salaries, equipment) |

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| **BENEFICIARIES**a) What were the needs of the people who benefited from this project / service / role? |
| b) People Facts (e.g. how many, how often, location, special needs, age, gender, etc) |

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| **IMPACT**a) Please describe any difficulties or set backs you have experienced |
| b) What did this project / service / role achieve (what difference have you made)? |

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| **CASE STUDY**Can you describe a person or situation that tells the story of the difference this grant has made? |

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| **FEEDBACK**a) How could we improve our systems / procedures as a funder? |
| b) Any other comments? |

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| Form completed by:  | Date:  |

*Thank you for taking the time to fill in this form. Please e-mail it to us at* *kevin@fcsct.org.uk* *or by post to:* Kevin Goodall, Grants & Development Officer, Francis C Scott Charitable Trust

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